Nepean Building Permits

1-5/1283 Point Nepean Road
PO Box 2234
Rosebud Victoria 3939

T 03 5986 2466
info@nepeanbuildingpermits.com.au

ABN: 35 264 254 279 ACN: 103 281 527
www.nepeanbuildingpermits.com.au

FINAL CHECKLIST – DOMESTIC – PAPERWORK

Dear Client,
Below we have prepared for you a checklist of paperwork that is likely to be required as a part of your building project. This checklist is not definitive and should be used as a guide only. It is possible that further paperwork maybe required once a final inspection has been completed.

It is preferred that all paperwork is lodged with our office in one submission. This will ensure that all paperwork is assessed quickly and efficiently. Thank you and please do not hesitate to contact our office on 5986 2466 should you have any queries in relation to any aspect of this documentation.

Property Address:

	Received or Lodged
Application For Occupancy Permit FOR NEW DWELLINGS ONLY (Provided by NBP with your Building Permit)	
Energy efficiency statements confirming insulation installed & building is constructed in accordance with approved plans & Part 3.12 (Provided by NBP with your Building Permit) (Where applicable)	
Roof and/or floor truss design and layout from manufacturer (if applicable)	
Septic Tank Permit To Use from Council's Environmental Health Department (if applicable)	
Termite Protection - Certificate of Installation (if applicable)	
Plumbing Compliance Certificates (where applicable)-	
Roof (including above ground stormwater drainage)	
Sanitary Plumbing	
Septic Tank Installation	
Drainage (Below Ground Sewer)	
Drainage (Below Ground Stormwater)	
Water Supply	
Mechanical Services (includes Duct Fixing & Refrigeration)	
Gas fitting (Natural Gas Type A Installation)	
Gas fitting (LPG type A installation)	
Solar Installation	
Rainwater Tank Installation	
Glazing Certificate (AS1288 & AS2047) from glazier or window company-	
Showers	
Windows & Doors	
Balustrade	
Electrical Certificate of Compliance	
Slip Resistance Compliance Certificate	
Internal P3 or R10	
External P4 or R11	

Note: The Building Permit may contain 'conditions' that require additional documentation. Please read your Permit to determine this.